

FORM "O"
[Rule 2-A(10)/Section 4-D]
(Uttar Pradesh Dookan Aur Vanijya Adhishthan Niyamavali, 1963)
**Notice of loss of registration certificate and application for issue of
duplicate certificate**

Name of the shop/commercial establishment
Address
Registration number

To,

THE CHIEF INSPECTOR,
SHOPS AND COMMERCIAL ESTABLISHMENT,

SIR,

This is to inform you that the registration certificate of the shop/commercial establishment has been lost/torn/destroyed/damaged/defaced due to _____ (here specify the reasons or circumstances).

Kindly issue a duplicate certificate. Treasury Challan/Indian Postal Order (Crossed)/ Bank Draft (Crossed) No. _____, dated _____, for Rs. _____ is enclosed.

Yours faithfully,
Signature of owner.