

**Amendment for extension in building plan under the factories act 1948**

1	Name of Approval / NOC/ License/ Registration	<b>Amendment for extension in building plan under the factories act 1948</b>
2	Competent Authority	Factory should be registered under the factories act, 1948
3	Applicability Criteria	Applies to factory having 40 or more workers without power Factory having 20 or more workers with power.
4	Stage	The occupier shall apply to the Chief Inspector for such approvals.
5	SLA/ Number of Days	<ul style="list-style-type: none"> <li>• 15 working days for non-hazardous factories; and</li> <li>• 30 working days for hazardous and MAH factories;</li> </ul>
6	Documents Required	(i) Factory building plan, which includes Site Plan, Detailed Plan and Sectional Elevation Plan of every room of factory; (ii) Form-1 (Particular of room in the factory); (iii) Questionnaire to Form-1; (iv) Certificate of Stability (Form-2) duly issued by Competent Person as authorized by Director of Factories; (v) A brief description of manufacturing process / Process Flow Chart; (vi) NOC of Fire Department; (vii) NOC of UPPCB; (viii) NOC from Local body (Nagar Nigam/Nagar panchayat/Notified Area); (ix) NOC from Explosive Department; (x) NOC from Electrical Safety Department; (xi) Proof of ownership of factory premises; (xii) Notification of Site; Safety Audit; (xiii) On site Emergency Plan.

7	Procedure for getting license	<p><b>Step-1</b>  c) The applicant shall open the Online Single Window Portal using the address (www.niveshmitra.up.nic.in)  d) Register in Online portal using their personal Details and Contact Details and login into the portal.</p> <p><b>Step-2</b>  After logging into the web portal, the applicant shall fill the common application form and add a unit and then shall need to click on <b>Amendment for extension in building plan under the factories act 1948</b></p> <p><b>Step-3</b>  Then click on fill form for <b>Amendment for extension in building plan under the factories act 1948</b>  After completing all entries of the application submit the form.</p> <p><b>Step-4</b>  Departmental officer shall scrutinize the application and dispose it.</p>
8	Fee & Mode of Payment	No fee for the service