

**Amendment for manager under the factories act 1948**

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|---|-----------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 | Name of Approval /<br>NOC/ License/<br>Registration | <b>Amendment for manager under the factories act 1948</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 2 | Competent Authority                                 | Assistant Director/ Deputy Director/ Director of the Factories                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 3 | Applicability Criteria                              | Factory should be registered under the factories act, 1948                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 4 | Stage                                               | The occupier shall apply to the Chief Inspector for such approvals.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 5 | SLA/ Number of Days                                 | <ul style="list-style-type: none"> <li>• 15 working days for non-hazardous factories; and</li> <li>• 30 working days for hazardous and MAH factories;</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 6 | Documents Required                                  | <ul style="list-style-type: none"> <li>• Form 4a</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 7 | Procedure for getting license                       | <p><b>Step-1</b><br/>e) The applicant shall open the Online Single Window Portal using the address (<a href="http://www.niveshmitra.up.nic.in">www.niveshmitra.up.nic.in</a>)<br/>f) Register in Online portal using their personal Details and Contact Details and login into the portal.</p> <p><b>Step-2</b><br/>After logging into the web portal, the applicant shall fill the common application form and add a unit and then shall need to click on apply for Permissions/ NOC's/ License option and select the unit and select <b>Amendment for manager under the factories act 1948</b></p> <p><b>Step-3</b><br/>Then click on fill form for <b>Amendment for manager under the factories act 1948</b><br/>After completing all entries of the application, submit the form.</p> <p><b>Step-4</b><br/>Departmental officer shall scrutinize the application and dispose it.</p> |
| 8 | Fee &<br>Mode of Payment                            | No fee for the service                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |