

## Renewal under UP Shops & Establishment Act, 1962

1	Name of Approval / NOC/ License/ Registration	Renewal under UP Shops & Establishment Act, 1962
2	Competent Authority	Labour Enforcement Officer
3	Applicability Criteria	Shop and establishment situated in notified area in U.P.
4	Stage	
5	SLA/ Number of Days	
6	Documents Required	No document is needed as per the act
7	Procedure for getting license	<p><b>Step-1</b> The applicant shall open the Online Single Window Portal using the address (<a href="http://www.niveshmitra.up.nic.in">www.niveshmitra.up.nic.in</a>)</p> <p><b>Step-2</b> After logging into the web portal, click on apply for Permissions/ NOC's/ License option and select the unit and click on reset choice select renewal under UP Shops &amp; Establishment Act, 1962</p> <p><b>Step-3</b> Then click on fill form for Renewal under UP Shops &amp; Establishment Act, 1962 After completing all entries of the application, click on calculate fee and submit the form. And then click on pay consolidated fee and proceed for payment.</p> <p><b>Step-4</b> Once the application is submitted and payment is made successfully, the certificate gets generated.</p>
8	Fee & Mode of Payment	As per the nature of establishment and number of workers.

1. Login in [www.niveshmitra.up.nic.in](http://www.niveshmitra.up.nic.in)
2. Now click on Apply for Permission/NOC/License and select the unit and click on reset choice.
3. Now select Renewal under UP shops and commercial establishment act, 1962.
4. Now click on Fill/view form.
5. Fill the form and click on calculate fee button and submit it.
6. Then click on “Pay consolidated fee” option given on left panel and proceed for payment.
7. Once the application is submitted and payment is made successfully, the certificate gets renewed.