

**Department Process for
Registration and Renewal under Shops and Establishments Act**

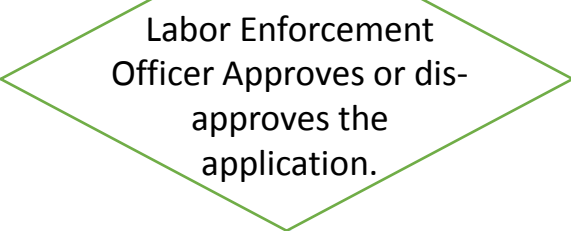
Applicant logs on to www.uplabour.gov.in submits the application online, uploads required documents & makes required payment (Refer: Application Procedure)

Application goes to concerned Labour Enforcement Officer

Labour Enforcement Officer conducts an enquiry about the application

Issues resolved and application resubmitted by applicant.

Application rejected and intimation email/SMS sent to applicant.



If form(s) is/are incomplete or documents not attached, an email/SMS is sent to the applicant to rectify the issues.

Rejected

Query Sought

Approved

Approval Certificate will be uploaded online by the officer or the designated office clerk.

Applicant can download Approval Certificate